

**Providing Council with Written Responses to Questions at Council –
27 August 2015**

1.	<p>Mrs Lis Davies</p> <p>Questions: Agenda Item 11 “Councillors Questions - Question 2”. Page 33. The report states that during 2014/2015 the total income for Parking Enforcement was £1,240,230; associated costs of running the service were £1,172,213 which left a surplus of £68,017. Further to the above, I would appreciate answers to the following questions:</p> <ol style="list-style-type: none"> 1) How many Parking Enforcement Wardens are employed by the CCS? 2) What are their contracted hours of work and hourly rate of pay? 3) What is the overtime rate of pay? 4) Actual hours of overtime claimed during 2014/2015? 5) Total costs relating to salaries & expenses paid to Parking Enforcement officers during 2014/2015? 6) Breakdown of costs associated with running the parking enforcement van? 7) How much of the £1.24 million income was attributed to the enforcement van? 8) Administration costs associated with running the Parking Enforcement service?” <p>Response of the Cabinet Member for Environment & Transportation:</p> <ol style="list-style-type: none"> 1) There are 32 designated CEO’s and one Supervisor. Four of the CEO’s are designated as Senior Civil Enforcement Officers and are responsible for the day to day management of the three shifts and operation of the car parks. 2) Officers are contracted to 37 hours per week. They work between 7am and 10pm, five out of seven days a week including bank holidays. Officers are on Grade 5 SCP’s 17 to 20 currently £17,372 to £19,048. The mid range hourly rate is £9.18 3) Officers receive the agreed Council’s rate of overtime where applicable – this is time and a third Monday to Saturday and time and a half for a Sunday. Officers also receive time and a third unsocial hours payments for time after 7pm 4) £18,579 was paid in overtime although a report is not available to split this into the various elements listed above
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	<p>5) Total cost, identified within the Civil Parking Enforcement budget, relating to salaries and expenses paid to Civil Enforcement Officers is £518k</p> <p>6) For the last three months of 14/15 that the camera car was operational, the cost of the van itself for the three months of 2014/15 over which it was operational (Jan15 – March 15) is approximately £1,092 plus 1 x FTE driver for three months at a cost of £4,428 and £875 software. Total £6,395</p> <p>7) £27,735</p> <p>8) Estimated Management and Admin Employee costs are £222k Supplies and Services Costs £206k, Total: £428k</p> <p>A significant proportion of these costs are incurred dealing with appeals and associated costs to the adjudication service, which is the industry standard procedure of dealing with appellants who wish to challenge the decision of initial unsuccessful appeals against penalty charge notices. A systems thinking approach has been adopted to reduce the amount of appeals and subsequently reduce the associated legal and administrative costs.</p>				
2.	<p>Mrs Lis Davies</p> <p>Questions: Agenda Item 9 (a) “Amendments to the Council Constitution”. Page 16. Delegation of authority to individual Cabinet Members. Paragraphs 4.13 and & 4.14 refer to the Recording & Publishing of Individual Cabinet Member Decisions and that it is proposed a decision tracker of said decisions will be published online in due course.</p> <p>1) Will Cabinet Members have carte blanche to make decisions without the authority of Cabinet, Council or Officers?</p> <p>2) What time scale is attached to ‘in due course’?”</p> <p>Response of the Leader: 1) Cabinet Members will have delegated authority to make decisions within their own portfolio subject to the restrictions set out in the Scheme of Delegation. 2) The purpose of the tracker is to provide Cabinet with an outline of what decisions have been made in the preceding month. All decisions will be published much in the same way they are at the moment, it is just a matter of ensuring that the current level of transparency is maintained.</p>				
3.	<p>Councillor C A Holley</p> <p>Question: Please provide Councillors with a breakdown of the Parking Enforcement central establishment cost of £1,172,213 which is referred to within the response.</p> <p>Response of the Cabinet Member for Environment & Transport:</p> <table border="0"> <tr> <td>Employee Costs</td> <td>£908,044</td> </tr> <tr> <td>Premises Costs</td> <td>£6,852</td> </tr> </table>	Employee Costs	£908,044	Premises Costs	£6,852
Employee Costs	£908,044				
Premises Costs	£6,852				

Transport Costs	£4,530
Supplies & Services	£205,935
Internal Debts	£65,175 *
Internal Credits	-£18,322 *
Total:	£1,172,214

*(Management and Overhead costs ie HR, Finance and departmental adjustments)